



**PONDICHERRY UNIVERSITY
PURCHASE AND STORES**

PU/PS5/Furniture/2018-19/

Date:31.05.2019

Tender Notification

Sub: Pondicherry University - Tender for supply of Furniture – Reg.

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Sealed Tenders are invited from reputed manufacturers/ authorized dealers for supply of furniture as per specification mentioned below:-

Sl. No.	Name of the Item	Specification	Qty.	Unit Price with GST (Rs.)	Total amount with GST (Rs.)
1.	Computer Table	Made of 18mm thick commercial plywood with 1mm thick beach colour matt mica finish drawer bottom 6mm thick commercial plywood with 0.8mm thick matt mica finish with locking arrangement left side one drawer right side key board size: 120x60x75 CM(WF37)	3 nos.		
2.	Steel Almirah	Made of 1.0 mm thickness CR Sheet (20guage)fullsize9159(W)x485(D)x1980mm(H).Fabricated with CR sheet with spot welded,4 shelves, making 5 compartments without locker finish with synthetic enamel painting (spray),two or more coat, over priming coat of Zinc Chromate with necessary handles and locking arrangement.	6nos.		
3.	Cushion Chair	Mayor chair seat and back made up of moulded cushion and frame made up of 18 gauge round oil pipe duely powder coated after necessary treatment with Polyurethane arms	27nos.		
4.	Slotted angle Rack	Size:84'' (H) x18'' (W) x36'' (L) Angle made up of 14 gaige & Panel made up of 20 gaige,5 panels making 4 compartments duely painted after necessary treatment	1 no.		
5.	Filing Cabinet	Size: 78'' (h) x 36'' (l) x 19'' (W) cupboard made up of 20 gauge CR sheet, door made up of 20 gauge CR sheet duely painted After necessary treatment provided with 4 draws lock	3 nos.		
6.	Notice Board	Teak wood notice board of size 120x90x7 cm. With glass double door, side frame and door frame size 7x2 cm with 4mm thick glass fixing, back side 6mm thick commercial plywood with 16mm thermocol and velvet cloth fixing and locking arrangement	3 nos.		

7.	Writing Table	Made of teak wood of size 120x60x75cm, leg size 4.5x4.5cm, Bottom side reaper 7x2cm, foot rest reaper 7x3cm Bottom side reaper 4.5x3cm, right side with one drawer and cupboard of size 50x44x60cm, made of 18mm commercial plywood with 1mm plywood with 1mm mica (matt) finish, Drawer size 48x38x11cm,drawer side plank 1.5cm thick drawer bottom 6mm commercial plywood with 1mm thick teak colour matt mica finish with locking arrangement.	2 nos.		
8.	Office Table	Made of teak wood of size 120x75x75cm, leg size 4.5x4.5cm, Top Cross reaper 7x2 cm, Foot rest reaper 7x3 cm, Bottom size reaper 4.5x3 cm Right side with one drawer and cupboard of size 60x40x60 cm, made of 18mm commercial plywood with 1 mm thick teak colour matt mica finish. Table top 18mm plywood with 1mm mica (matt) finish, drawer size 55x36x11 cm, Drawer side Plank 1.5 cm thick, drawer bottom 6mm commercial plywood with 1mm thick teak colour matt mica finish with locking arrangement.	7 nos.		
9.	Assistant Chair	Seat and back nylon knitted in teak wood front leg 4.5x4.5cm,back leg, top and bottom 3x3cm, center part 4x3cm,handle and back rest top reaper of 7x2cm, handle length 58cm,seat rest frame reaper of 7x2cm, bottom support reaper 4x2cm, front hight (seat) 45cm, handle level at height 68cm, breath 56cm, back height 90cm, breadth 46cm, side breadth 52cm.	5 nos.		
10.	Meeting Table	Size: 300x90x75 cms (comprises of 2 part of 150 x 90 x 75 cm) made of 18mm thick commercial plywood with 1mm thick teak colour matt mica finish one row utility shelf around the table , Bottom frame made of 9 x 3 cm teak wood	1 no.		
11.	Steel Book Case	Made of 1mm thickness CR Sheet (20 guage) full with 4 glass (4mm thick) lined front shutters Size: 1675x840x305 mm with single key arrangements	2 nos.		
12.	Steel Rack	18guage sheet and 32 x 32 x 4mm Angle of 4 Shelves 3 compartments Rigid type NonAdjustableShelves,Size:1980x915x 405 mm	2 nos.		
13.	Computer Revolving Chair	Chair back made up of double Ply cushion and seat made cushion with Polyurethane armrest, synchro tilting hydraulic height adjustment, Metal base with 5 twin castor wheel	14 nos.		
14.	Dual Desk (3 Seater)	Size: 150x45x80/78cms, bench size:150x37x90/45cms, Leg size 4.5x4.5cms, desk top side reaper 14cms, bottom side cross reaper 4.5x2cms, Bench back rest top reaper 7x3cms,	10 nos.		

		bench front side top reaper 7x2cm, Bench back rest middle reaper 4.5x3cms, bottom side reaper 4.5x2cms, Bench & Desk connected bottom support frame reaper 7x3cms,-2Nos. & 4.5x3cms -2Nos. Bench seat & back Desk table top18mm commercial plywood with 1mm thick teal colour matt. Mica finish, book shelf side inner& plywood back side golden brown paint finish. Partition -2Nos. between desk shelf to make 3 compartments made of 18mm commercial plywood with 1mm thick Teak colour matt mica finish.			
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Tolerance of (+) or (-) 5% of the dimensions in all the above items

TERMS AND CONDITIONS:

1. The Tender should be sealed and superscripted as “Tender for Supply & Installation of Steel Furniture items”
2. The Tender should reach the Asst. Registrar, Purchase & Stores, Pondicherry University on or before on 24.06.2019(by 3.00 p.m.) and it will be opened on the same day at 3.30 p.m.
3. The rates quoted in the tender should be valid for Six months from the date of approval.
4. The rates should be inclusive of all taxes, octroi, installation, Insurance, packing /forwarding, Transit charges, etc. with warranty for 5 years.
5. Payment will be made after satisfactory supply and installation
6. The EMD amount (2.5% of quoted price) should be remitted in the form of Demand Draft from any one of the Nationalized Banks, drawn in favour of The Finance Officer, Pondicherry University, payable at Puducherry.
7. Tender document fee, for an amount of Rs. 2,500/- in the form of Demand Draft from any one of the nationalized banks, drawn in favour of The Finance Officer, Pondicherry University, payable at Puducherry should be submitted.
8. The Tender without the EMD and Tender Document Fee will be summarily rejected.
9. The University has the right to select or reject any Tender partly or fully without assigning any reason.
10. The rate quoted shall be on FOR destination (Pondicherry University) basis at our premise.
11. Manufacturers/ authorized dealers Registration Certificate under Companies Act, PAN, TIN No., GST Registration Certificate etc., should be provided.
12. Manufacturers/authorized dealers Registration Certificate under companies
13. Manufacturers / authorized dealers Income Tax Returns for the last three years should be submitted and Proof of turnover of Rs.25 lakhs per year also to be enclosed.
14. Quoting merely the lowest price does not confer any right to any tender for the award of Supply Order. The University Purchase Committee reserves the right to select any tender under the grounds of specifications compliance, proven performance track record, service backup support, etc.
15. A list of customers to whom major supply were made during last 3 years may be furnished along with their contact details, email address.
16. The tender is open to manufacturers and authorized distributors, who are having at least **3 years of experience** in supplying of furniture items to the ministries / Government /Department/Public Sector undertakings.
17. The tenderer should have an office in Puducherry/Chennai/ to render better and proper service after the purchase.
18. If selected, the Tenderer has to supply the items mentioned in the Tender within 20 days from the date of Issue of supply order.

ASSISTANT REGISTRAR (P&S)